

ADVANCED MICROSOFT EXCEL

DATA ANALYSIS & DASHBOARD REPORTING

Date March 25 - 26, 2022 || Time 10:00 am - 06:00 pm
Venue NRB Jobs Training Room

Learning Objective

This project-based professional workshop will help you through various functions, tools, tips and tricks to boost up your Excel productivity and you will learn how to map and handle big data in Excel that will work for you and generate the interactive reports describing the core information within seconds professionally.

Learning Contents

- Ice Breaking and Discussion for Dashboard Reporting
- Data Matching & Lookups for Preparing Dashboard's Raw Data
- Logical Function & Formula Nesting
- Naming in Excel
- Data Summarization from Large Data
- Techniques to Validate Raw Data
- PivotTable, PivotChart and Slicers
- Make Protected Your Dashboard
- PowerPivot - Use Excel's Built-in Self Service BI Tool
- Power Query - Use Excel's Built-in Query Engine
- Using Objects & Form Controls to Control Your Dashboard
- Using Charts & Graphs in Dashboard
- Applying Advanced Conditional Formatting on Dashboard
- Exclusive Project Session
- Open Discussion Session

Resource Person
MD. NAZMUL MUNEER
Excel Automation Expert & Professional Trainer

Learning Methodologies

- 100% PRACTICAL with trainer's predesigned working files
- Completely interactive and participative
- Project based examples and workings
- Problem solving and Brainstorming
- Open discussion (Q & A session)

Who Should Attend?

Spreadsheet authors, Excel developers, regular Excel users and all kinds of analysts who want to gain skills in designing visual reports. Those who want to start getting creative with an interest in learning about dynamic charts and visually appealing data will benefit from this course

Fees: BDT 7,000/- +VAT